

Item No. 3	Classification: Open	Date: 26th May 2004	Meeting Name: Council Assembly
Report title:		Constitutional Issues for 2004/05 Municipal Year	
Ward(s) or groups affected:		All	
From:		Chief Executive (Borough Solicitor & Secretary)	

RECOMMENDATIONS

1. That Council Assembly consider the following constitutional issues for the coming municipal year 2004/05:
 - Election of Leader and appointment of Executive
 - Proportionality / Size and Composition of Committees
 - Reserve Members
 - Appointment of Chairs and Vice-Chairs
 - Appointment of Councillor members on Standards Committee
 - Agreeing Calendar of meetings for 2004/05
 - Appointments to Local Government Association General Assembly

Political Group Leaders, Deputies and Whips

2. That Council Assembly notes the appointment of Political Group Leaders, Deputies and Whips, as set out in Appendix A.

Election of Leader of the Council and appointment of Executive

3. That Council Assembly elects a Leader of the Council.

(Note: Following the election of the Leader, Council Assembly shall receive a report from the Leader on nominations for appointment to the Executive. The Leader can nominate between 2 and 9 other Members to form an Executive).

4. That Council Assembly appoints the Executive.

Proportionality / Size and composition of Council Committees

5. That the size and composition of the Council's regulatory and other committees be appointed as follows:

Committee	Total	Liberal Democrats	Labour	Conservative
Committee 1 – Appointments Committee	8	4	4	0
Committee 2 – Planning Committee	8	4	3	1
Committee 3 – Licensing Committee	8	3	4	1
Total	24	11	11	2

Note: *At least one Member of the Executive shall serve on the Appointments Committee.*

6. That the sub-committees of the Appointments Committee be appointed as follows:
 - Disciplinary Appeals Sub-Committee
 - Disciplinary Appeals Panel (Safeguarding Children and Vulnerable Adults)
7. That the size and composition of Overview & Scrutiny Committee as set out below be appointed:

Notes:

1. *The Overview and Scrutiny Procedure Rules provide that the Overview and Scrutiny Committee will consist of the Chair, Vice-Chair and the Chairs of the six Scrutiny Sub-Committees provided that the proportionality rules are not compromised and provided that each political group is permitted to nominate one non-Executive Member should this be necessary to maintain proportionality; and Education representatives.*
 2. *The Overview and Scrutiny Committee and also any sub-committee which scrutinises the Council's education functions will contain in its membership four voting co-opted members comprising of one Church of England, one Roman Catholic Church and two parent governor representatives.*
 3. *No Member of the Executive shall serve on a Scrutiny Committee.*
 4. *The Overview & Scrutiny Committee is currently composed of 8 members. This is the most proportionate size. The current political composition of the committee is Liberal Democrats 4, Labour 3 and Conservative 1.*
 5. *In the event that the number of Scrutiny Sub-Committees is reduced, then political groups would be permitted to nominate non-executive members to maintain proportionality.*
8. That in accordance with Overview & Scrutiny Procedure Rules, the themed scrutiny sub-committees be appointed by Overview and Scrutiny Committee.

Note: *The Overview & Scrutiny Committee shall meet at the rise of Council Assembly to determine this.*

9. That the size and composition of Community Councils as set out in Appendix B be noted:

(Note: The membership of Community Councils is in accordance with the schedule agreed by Council Assembly on the 24th February 2003)

Reserve Members

10. That Council Assembly agrees that the number of reserve members serving on Standards Committee and those Committees listed in recommendations 5, 6 and 7 above be as follows:
- Reserve Members for the Councillor Members of a Committee – each political group is entitled to have a number of reserves, being one fewer reserve than they have seats on the Committee, subject to a minimum of one.

Appointment of Chairs and Vice-Chairs

11. That Council Assembly appoints the Chair and Vice-Chair of the Overview and Scrutiny Committee.
12. That Council Assembly considers whether it wishes to appoint Chairs and Vice-Chairs for the following meetings:
- Planning Committee
 - Licensing Committee
 - Appointments Committee
 - 8 Community Councils
 - Borough and Bankside
 - Bermondsey
 - Rotherhithe
 - Walworth
 - Peckham
 - Camberwell
 - Nunhead and Peckham
 - Dulwich

(Note: All outstanding appointments will be referred to the first meeting of the respective committee or Community Council in the 2004/05 Municipal Year).

Standards Committee

13. That Council Assembly appoint the elected Councillors to serve on the Standards Committee:

- Six Councillors (including at least one member of each political group as defined by Local Government and Housing Act 1989 Regulation 8 Local Government (Committees and Political Groups) Regulations 1990)

Note: The current allocation of seats is 3 Liberal Democrat, 2 Labour and 1 Conservative.

14. That Council Assembly notes the three existing independent members (appointed in accordance with the Relevant Authorities (Standards Committee) Regulations 2001) and their date of retirement from office:
 - a. Ian Powe - (until Constitutional Council May 2006)
 - b. Sir Keith Morris - (until Constitutional Council May 2006)
 - c. Jean Sackur – (until Constitutional Council May 2005)
15. That Council Assembly confirms the recommendation of the Standards Committee that WG be appointed as the fourth independent member on the Standards Committee. The date of retirement from office shall be Constitutional Council Assembly in May 2007. (See closed agenda for information on the proposed independent member.)
16. That in accordance with Article 9(f) of the Constitution, the election of Chair and Vice-Chair takes place at the first meeting of the Standards Committee in the 2004/05 Municipal Year.

Urgency Committee

17. That Council Assembly agrees to next reconstitute the Urgency Committee, responsible for decision-making in the period between municipal elections and Constitutional Council (containing the Leaders of the two largest parties), in the 2005/06 Municipal Year.

Calendar

18. That the proposed meeting cycle of 6 weeks be approved (as set out in Appendix C)
19. That Council agree the draft Calendar of Meetings (as set out in Appendix C), and fix dates for the following Council Assembly meetings:
 - 21 July 2004
 - 20 October 2004
 - 8 December 2004
 - 26 January 2005
 - 16 February 2005 (Council Tax)
 - 27 April 2005
 - 18 May 2005 (Mayor-making)
 - 25 May 2005 (Constitutional Meeting)

Appointments to Local Government Association General Assembly

20. That Council Assembly makes appointments to the LGA General Assembly (see Appendix D).

Other Appointments to Joint Committees / Outside Bodies

21. That the Council Assembly notes the Executive and Standards Committee will make appointments to all other outside committees and bodies for the Municipal Year 2003/04, as required by Part 3J of the Constitution.

BACKGROUND INFORMATION

22. On 29th May 2002 Council Assembly considered a report entitled 'New Constitutional arrangements' which approved the proposals for executive arrangements and a new constitution. The constitution has been subsequently amended since that date. The recommendations in this report reflect the status quo based on provisions in the current constitution.

KEY ISSUES FOR CONSIDERATION

Election of Leader and appointment of Executive

23. The Council is required to elect a Leader of the Council. The Leader will present a report on how the executive functions of the Council will be exercised, subject to the approval of Council Assembly.

The elected Leader must then proceed to nominate his/her Executive for appointment by Council Assembly. In accordance with the Constitution this can consist of a minimum of 2 and up to a maximum of 9 nominated members, whose portfolios are determined and allocated by the Leader. In 2003/04 the Leader determined and allocated the following portfolios:

- Deputy Leader (including responsibility for Sport and Leisure)
- Community Safety, Social Inclusion & Youth
- Education & Culture
- Environment & Transport
- Resources
- Health and Social Care
- Housing
- Regeneration and Economic Development
- Communication & Performance Improvement

Proportionality

24. Seats on committees and sub-committees must be allocated in accordance with the four principles of proportionality contained in sections 15, 16 and 17 of the Local Government and Housing Act 1989. When making appointments, Council Assembly appointing Committees, and Committees appointing Sub-committees

have a duty to give effect to the following principles, as far as is reasonably practicable.

1. That not all the seats on a Committee or Sub-Committee are allocated to the same political group;
2. That the majority group must have the majority of seats on each Committee or Sub-Committee;
 - *As no one group has an overall majority on the Council, this principle is not relevant to the current allocation*
3. Subject to (1) and (2) above, it must be ensured that the proportion of each political group's seats of the total number of seats on "ordinary committees" reflects as closely as possible their proportion of seats on full Council; and
 - *The ordinary committees are Appointments, Development Control (Planning), and Licensing. The total number of seats on these 3 committees must be allocated as proportionately as is reasonably practicable.*
 - *The Overview and Scrutiny Committees is appointed under section 21 of the Local Government Act 2000, and is no longer an ordinary committee.*
4. Subject to (1) to (3) above, the proportion of each political group's seats on each Committee and Sub-Committee reflects as closely as possible their proportion of seats on full Council.
 - *This rule applies to all committees, sub-committees and joint committees, except for Standards Committee and Community Councils.*

Regulatory and Other Committees.

25. The regulatory and other Committees are the "ordinary committees" of the Council to which paragraph 23.3 applies. These meetings are as follows:
 - Appointments Committee
 - Licensing Committee
 - Planning Committee
26. The total number of seats on the three ordinary committees is allocated first. The total seats are then divided between the three committees to give each committee as proportionate an allocation as is possible within the overall limit.
27. In the existing arrangements, these are all eight-member committees for which the most proportionate total arrangement for the total of 24 seats is 11 Liberal Democrat, 11 Labour, and 2 Conservative. The most proportionate allocation for the individual committees to achieve the required total is:

Committee Places		L Dem	Lab	Cons
Committee 1	8	4	4	0
Committee 2	8	4	3	1
Committee 3	8	3	4	1
Total	24	11	11	2

It does not matter which of the three ordinary committees has which proportion. At the last Constitutional Council meeting in May 2003, the following committees were agreed with the respective allocation of places:

- Committee 1 – Appointments Committee
- Committee 2 – Planning Committee
- Committee 3 – Licensing Committee

Overview and Scrutiny Committee

28. Overview and Scrutiny Committee and its sub committees are not “ordinary” committees and are each considered individually for the purposes of proportionality. The most proportionate allocation for a co-ordinating Overview and Scrutiny Committee of 8 Members is:

Committee Places		L Dem	Lab	Cons
Overview & Scrutiny	8	4	3	1

Other Sub-Committees

29. Sub committees are not “ordinary” committees and are each considered individually for the purposes of proportionality. So far as it is reasonably practicable to do so, the seats on each committee should bear the same proportion to the number of the seats on the committee, as is borne by the number of members of that group to the council as a whole.
30. The most proportionate allocation will depend on the number of members of the committee. A table below shows the most proportionate arrangement for individual committees:

Committee Size	Lib Dem	Labour	Cons.
Nine Members	4	4	1
Eight	4	3	1
Seven	3	3	1
Six	3	3	0
Five	2	2	1
Four	2	2	0

31. The most proportionate composition of an individual committee of six members has 3 Liberal Democrat and 3 Labour members. If, as has happened in the past, all scrutiny committees are to have six members, no Conservative members would have a place on any scrutiny sub-committee, which would mean that the

rules on proportionality produced a disproportionate result overall. Members have varied the number of members on committees to prevent that.

32. Members can always agree an allocation that is disproportionate, provided no Member votes against. For example, Members could, provided there is no dissent, agree that the membership of the overview and scrutiny committee/s and/or sub-committees should be proportionate overall.
33. The constitution specifies that the appointment and composition of themed scrutiny committees / sub-committees be considered by the first meeting of the Overview and Scrutiny Committee.

Appointments to Seats

34. Section 16(1) of the Local Government and Housing Act 1989 provides that it is the duty of the authority or committee so to exercise their power to make appointments to a body as to give effect “to such wishes about who is to be appointed to the seats on that body which are allocated to a particular political group as are expressed by that group”
35. There is no requirement that a seat allocated to a particular group can only be filled by a member of that group. Therefore groups have the discretion to allocate seats as they wish, including to a member of another group.

Standards Committee

36. It is recommended that Standards Committee should comprise six Councillors, including at least one member from each political group as defined by the Local Government and Housing Act 1989. Section 53(10) of the Local Government Act 2000 provides that the duty to allocate seats to political groups does not apply to a Standards Committee. The power to appoint to the committee vests in Council Assembly. Not more than one Executive member may serve on the Standards Committee.
37. At least 25% of the Committee’s membership must be independent. Council Assembly has previously agreed that the term of office for independent members be three years, with one independent member retiring each year and that independent members serve a maximum of two terms. The initial terms for each independent member was determined at random with one serving for one year, one serving for two years, and one serving for three years.
38. The following independent members currently serve on the Standards Committee:-
 - Ian Powe - until Constitutional Council May 2006
 - Sir Keith Morris - until Constitutional Council May 2006
 - Jean Sackur - until Constitutional Council May 2005
39. Council Assembly is asked to note these appointments and confirm the appointment of the independent member proposed by the 27th April 2004 Standards

Committee (see closed agenda for information on the proposed independent member). Because independent members serve on the Committee, the appointment of Chair and Vice-Chair is reserved to the first meeting of the Committee.

Urgency Committee

40. This Constitutional Council does not need to constitute the Urgency Committee, however it is recommended that the Urgency Committee be constituted to function during the interim period between the municipal election and the first meeting of the Council Assembly (Constitutional Council) in the Municipal Year 2005/06.

Reserve Members

41. Council Procedure Rule 2.6(2) applies to Reserve Members for the Councillor Members of a Committee:
 - Each political group is entitled to have a number of reserves, being one fewer reserve than they have seats on the Committee, subject to a minimum of one.

Appointment of Chairs and Vice-Chairs

42. With the exception of Standards Committee, Chairs and Vice-Chairs may be appointed directly by Council Assembly or the appointments may be delegated to the first meeting of the relevant committee. (See recommendations 11 and 12).

Draft Council Calendar

43. A calendar of Council meetings for 2004/05 Municipal Year has been drafted and is shown at Appendix C.
44. Standards Committee this year has recommended the introduction of a 6 weekly cycle. Overall the aim of the 6 week cycle is to try to balance the demands of various meetings, reduce the number of clashes and provide more opportunities for councillors to undertake their other duties. The allocation of dates is based on a 6 week cycle, however there are some variations to take account of school holidays, party conference and other committed dates. There are two scheduled Executive meetings in each cycle. Scrutiny Sub-Committees are indicated by a number only in the draft calendar. This is based on the current number of six sub-committees.
45. In respect of all meetings apart from Council Assembly this calendar is subject to amendments, additions and cancellations. Revised details of meetings will be sent to Members weekly. The dates proposed for Council Assembly meetings are included in the draft and Council Assembly is asked to fix these, in accordance with the relevant statutory provision.

Appointments to Local Government Association General Assembly

46. Council Assembly is asked to appoint 4 representatives to the Local Government Association (LGA) General Assembly and allocate 5 votes amongst the

representatives. The LGA encourages local authorities with 3 or 4 representatives to allocate at least one position and vote to a minority group leader.

Appointments to Outside Bodies & Joint Committees

47. Government Guidance states that appointments to outside bodies and joint committees are local choice functions and the Executive should make such appointments as they relate to functions which are the responsibility of the executive (e.g. housing, education, social services, regeneration, etc.). Council Assembly agreed in 2003 that appointments to outside bodies, where they are not a function of the Executive, should be the responsibility of Standards Committee.
48. A register of all appointments made to outside bodies is held by the Constitutional Team detailing the terms of office of each appointment and which Chief Officer had been designated to provide support to the Council's appointee. (Relevant constitutions are available on request).

Establishment and appointment of Working Parties, Panels and Boards

49. The Executive will consider the establishment and appointment of Working Parties, Panels and Boards where the function falls within the responsibility of the Executive (e.g. housing, education, social services, regeneration, etc.).

List of Appendices

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| Appendix A - | Appointments of Political Group Leaders, Deputies and Whips |
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| Appendix C - | Draft Calendar 2004/05 |
| Appendix D - | LGA General Assembly Appointment |

<u>Background Papers</u>	<u>Held At</u>	<u>Contact</u>
Constitutional Issues 2003/04	Town Hall	Lesley John
Council Assembly 22 nd May 2003 report	Peckham Road	020 7525 7228
Standards Committee 27 th April 2004 agenda.	London SE5 8UB.	

Audit Trail

Lead Officer	Deborah Holmes, Borough Solicitor & Secretary	
Report Author	Ian Millichap, Constitutional Support Manager (Executive) Lesley John, Constitutional Support Officer	
Version	Final	
Dated	14.5.04	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments Included
Borough Solicitor & Secretary	Yes	Yes
Executive Member	N/A	
Date final report sent to Constitutional Support Services	13.5.04	



PARTY GROUP LEADERS, DEPUTIES AND WHIPS

**LAW & ADMINISTRATION
STRATEGIC SERVICES DEPARTMENT**

DATED: MAY 2004

PARTY GROUP LEADERS, DEPUTIES AND WHIPS

1. LIBERAL DEMOCRAT GROUP

Leader	Councillor Nick Stanton
Deputy Leader	Councillor Catherine Bowman
Chief Whip	Councillor David Hubber

2. LABOUR GROUP

Leader	Councillor Peter John
Deputy Leaders	Councillor Fiona Colley
Chief Whip	Councillor Paul Bates

3. CONSERVATIVE GROUP

Leader	Councillor Kim Humphreys
Deputy Leader	Councillor William Rowe
Chief Whip	Councillor Lewis Robinson

May 2004

REGULATORY AND OTHER COMMITTEE APPOINTMENTS 2004/05

PLANNING COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To consider strategic planning applications, to approve planning briefs and advise on the Unitary Development Plan in conjunction with Community Councils and in accordance with the division of responsibilities agreed by Council Assembly in February 2003.	Regulatory Committee (Article 8)	8 Councillors	Monthly	Yes (Statutory)

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 4 (3) Labour - 3 (2) Conservatives – 1 (1)	Unchanged	Chair Vice Chair	

LICENSING COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To determine and consider Licensing applications for the grant, renewal, or transfer of licenses and registration of premises in conjunction with Community Councils and in accordance with the division of responsibilities agreed by Council Assembly in February 2003.	Regulatory Committee (Article 8)	8 Councillors	Weekly	Yes (Statutory)

Allocation 2003/04(No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committee	Nominations Received 2004/05
Liberal Democrats – 3 (2) Labour - 4 (3) Conservatives – 1 (1)	Unchanged	Chair Vice Chair	

APPOINTMENTS COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To determine appointments to posts of Chief Officers, Chief Finance Officer and Borough Solicitor and Secretary. To constitute the Disciplinary Appeals Sub-Committee.	Committee	8 Councillors	Ad hoc	Yes (Statutory)

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 4 (3) Labour - 4 (3) Conservatives – 0 (0)	Unchanged	Chair Vice Chair	

OVERVIEW & SCRUTINY

OVERVIEW & SCRUTINY COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>Overview & Scrutiny Committee (OSC) is the main co-ordinating scrutiny body and appoints six themed scrutiny Sub-Committees to carry out scrutiny inquiries in Southwark. It has the power to "call-in" decisions taken by the Executive (i.e. may consider whether decisions are appropriate and can recommend that decisions are reconsidered). OSC also:</p> <ul style="list-style-type: none"> • Approves and manages the annual overview and scrutiny work programme and manages scrutiny of the Council's Budget and Policy Framework; • Receives requests from the Executive and/or Council Assembly and Community Councils for reports from Sub-Committees and to allocate them if appropriate to one or more Sub-Committees; • Comments on Scrutiny reports that propose policy change or that have resource implications; • Periodically reviews Scrutiny procedures to ensure that the function operates effectively; • Reports annually to Council Assembly on Scrutiny activity; • Scrutinises corporate practice generally, Human Resources matters, the Council's role as an employer, and customer access 	Scrutiny Committee	8 Councillors (A Chair and Vice-Chair appointed by Council Assembly. The Chairs of the six themed Scrutiny Committees provided that the proportionality rules are not compromised and provided that each political group is permitted to nominate one non-Executive Member should this be necessary to maintain proportionality; and Education representatives as set out at paragraph 7.1 of the Overview and Scrutiny Procedure Rules.)	Monthly	Yes

issues including: e-government, information technology and communications.				
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Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2003/4 (No. of Reserves in brackets)	Appointments to Committee	Nominations Received 2004/05
Liberal Democrats – 4 (3) Labour - 3 (2) Conservatives – 1 (1) Independents 4 (0)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No. 1 – HOUSING

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>Housing Scrutiny Sub-Committee scrutinises the housing functions of Southwark Council, including [but not limited to]:</p> <ul style="list-style-type: none"> • management of the Council's housing stock; • development of partnerships with external organisations to meet housing need and regenerate unsatisfactory housing; • relationships with the Housing Corporation, Registered Social Landlords and stakeholders in the borough; • improvement of private sector housing; • grants and loans to owner occupiers, tenants, landlords and/or developers; • homelessness and re-housing; and • special needs housing. 	Scrutiny Committee	6 Councillors	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committee	Nominations Received 2004/05
Liberal Democrats – 4 (3) Labour - 3 (2) Conservatives – 1 (1)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No. 2 – ENVIRONMENT AND COMMUNITY SUPPORT

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
Environment & Community Support Scrutiny Sub-Committee scrutinises: <ul style="list-style-type: none"> • Parks and Open Spaces • Environmental Management • Energy Conservation • Recycling • Waste management • the major environment service plans • community safety • community development • and social inclusion 	Scrutiny Committee	7 Councillors	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 3 (2) Labour - 3 (2) Conservatives – 0 (n/a)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No. 3 – EDUCATION, YOUTH & LEISURE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
Education, Youth & Leisure Scrutiny Sub-Committee scrutinises: <ul style="list-style-type: none"> • education • training and learning outside the school environment including pre-school, adult and community learning • the impact of other Council functions on education • the major education service plans • museums • art galleries • libraries • leisure centres • parks and open spaces • leisure • and youth services and youth policy 	Scrutiny Committee	7 Councillors (+ 4 voting cooptees)	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 4 (3) Labour - 3 (2) Conservatives – 1 (1) Independent – 4 (0)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No.4 – REGENERATION & TRANSPORT

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
Regeneration & Transport Scrutiny Sub-Committee scrutinises <ul style="list-style-type: none"> • regeneration of communities in the area; • major regeneration programmes; • the Council's Unitary Development Plan; • and transport and parking policies; and • development and review of the Council's local transport plan and highway maintenance plan. 	Scrutiny Committee	8 Councillors	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 3 (2) Labour - 3 (2) Conservatives – 0 (n/a)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No. 5 –HEALTH AND SOCIAL CARE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>Health & Social Care Scrutiny Sub-Committee has responsibility for scrutinising health and social care functions of the authority, including:</p> <ul style="list-style-type: none"> • residential and day care, family placements, domiciliary care, respite care • social work for children, young persons, elderly people, people with physical disabilities, people with mental health problems and learning difficulties and children with special needs • home care service, staffing and emergency response for elderly persons in sheltered housing, hospital social workers • fostering and adoption, family support service • funerals under the provision of the National Assistance Act 1948 • transport service for client groups • youth offending services • meals production and distribution service • registration and inspection; to assist in the development of the Council’s Children’s Services Plan, Community Care Plan, and the Community Strategy as it relates to health, • to review the Health Improvement Plan [HImP], • to work collaboratively with health agencies in the area, 	Scrutiny Committee	6 Councillors	Monthly	Yes

<ul style="list-style-type: none"> • to review health reconfigurations and the integration of social services and health • and to assess the impact of the Council's and other agencies services on the health of Southwark's residents. 				
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Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 3 (2) Labour - 3 (2) Conservatives – 0 (n/a)	Unchanged	Chair Vice Chair	

SCRUTINY SUB-COMMITTEE No. 6 – FINANCE & ECONOMIC DEVELOPMENT

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
Finance & Economic Development Scrutiny Sub-Committee scrutinises: <ul style="list-style-type: none"> • the Best Value process • performance and service delivery • budget, finance and asset management • the economic development of the borough • the development of community councils 	Scrutiny Committee	7 Councillors	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointment to Committees	Nominations Received 2004/05
Liberal Democrats – 2 (2) Labour - 3 (2) Conservatives – 1 (1)	Unchanged	Chair Vice Chair	

STANDARDS COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To ensure the promotion and maintenance of high standards of conduct by Councillors, co-opted members and church representatives in order to observe the Members' Code of Conduct. Overview of whistleblowing, complaints, policy and reviewing consultations.	Statutory Committee	6 Councillors (Including at least one member of each political group, 4 Independent voting Members).	Monthly	Yes

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/05 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
Liberal Democrats – 3 (2) Labour - 2 (1) Conservatives – 1 (1) Independent (voting) Members - 4	Liberal Democrats – 3 (2) Labour - 2 (1) Conservatives – 1 (1) Independents (voting) Members - 4		

COMMUNITY COUNCIL No.1 - BOROUGH & BANKSIDE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Cathedrals and Chaucer Wards:	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.2 - BERMONDSEY

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Grange, Riverside and South Bermondsey Wards	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.3 - ROTHERHITHE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Rotherhithe and Surrey Docks Wards (voting) and Livesey Ward (non voting)	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.4 - WALWORTH

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Faraday, East Walworth and Newington Wards	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.5 - PECKHAM

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Peckham and Livesey Wards	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.6 - CAMBERWELL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Brunswick Park, Camberwell Green and South Camberwell Wards	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.7 - NUNHEAD AND PECKHAM RYE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from Nunhead, Peckham Rye and The Lane Wards	Unchanged	Chair Vice Chair	

COMMUNITY COUNCIL No.8 - DULWICH

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To bring decision making nearer to local people. To increase public participation in shaping service delivery and policy choices and deliver democratic renewal and provide a forum where the views of all its constituents, partners and stakeholders can be heard.	Committee (Exercises some executive and regulatory functions)	Councillors	Monthly	No

Allocation 2003/04 (No. of Reserves in brackets)	Proposed Allocation 2004/5 (No. of Reserves in brackets)	Appointments to Committees	Nominations Received 2004/05
All Councillors from College, East Dulwich and Village Wards:	Unchanged	Chair Vice Chair	

MODEL SIX WEEKLY CYCLE AND PROPOSED CALENDAR OF MEETINGS 2004/05

Six Week Cycle

Week	M	T	W	T
1	O&S Cttee Standards	Executive	Scrutiny Sub 1 Scrutiny Sub 2	
2	Dulwich CC Bermondsey CC	Planning	Scrutiny Sub 3 Scrutiny Sub 4	
3.	Licensing	Member Development	Scrutiny Sub 5 Scrutiny Sub 6	
4		N&PR CC Camberwell CC	B&B CC Rotherhithe CC	
5	Lib Dem Group Lab Group	Executive	Peckham CC Walworth CC	
6			Council Assembly	



**NOMINATIONS FOR THE APPOINTMENT OF
REPRESENTATIVES TO OUTSIDE ORGANISATIONS FOR
2004/2005**

**LAW & ADMINISTRATION
STRATEGIC SERVICES DEPARTMENT**

DATED: MAY 2004

APPOINTMENT TO LGA GENERAL ASSEMBLY

Name	Purpose	Member Status	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
LGA General Assembly	To consider strategic policy of national significance to local government	Council representative	Twice a year	July and December	4 representatives with an allocation of 5 votes. (2003/04 representatives:- Councillors Nicholas Stanton and James Gurling (1 vote each) Ian Wingfield (2 votes) and Toby Eckersley (1 vote).	The Local Government Association advises that votes can be allocated amongst the representatives as the local authority sees fit. The Local Government Association encourages local authorities with 3 or 4 representatives on the General Assembly to allocate one of the positions to Minority Group Leaders.